



ADVOCATES FOR
COMMUNITY
HEALTH

Post-Election 2024 *Meeting Invitation - Phone or Email*

Helpful Tips

- To contact your Senator or Representative's office, call the U.S. Capitol Switchboard at 202-224-3121 and ask for your Senator or Representative's office, or [find Representatives' direct office lines here](#) and [Senators' direct office lines here](#).
- When using this template replace any italicized text possible with your information

Initial Phone Call or Email - Template

Good *[morning/afternoon]*, my name is *[name]* and I am a *[job title]* at *[health center]*, a community health center in *[city / state]*.

I, along with *[health center name]'s [number of patients] patients*, am a constituent of *[Senator/ Representative][name]*.

I am reaching out to congratulate *[Senator/ Representative][name]* and invite *[him/ her]* to visit. *[State / location]'s residents* receive high-quality care at *[health center name]* and our *[number of locations] centers*, where our *[number of employees] staff* provide high-quality care in *[list services]*. *[Senator/ Representative][name]'s support* is a meaningful investment with powerful returns, clear healthcare savings, and structures to measure health improvements.

My team and I welcome the chance to talk with *[Senator/ Representative][name]* about some of the challenges facing our work, such as *[list challenges]*.

Please let us know what dates work well for *[Senator/ Representative][name]* to visit; we value *[Senator/ Representative] [name]'s support and leadership* in making our patients and *[community name]* healthy.

Initial Phone Call or Email - Example

Good morning, my name is Suzanne Smith and I am the Vice President of Policy and Community Outreach at Jefferson Health Center in Branston, Virginia.



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I, along with Jefferson's 13,000 patients, am a constituent of Representative Jones.

I am reaching out to congratulate Representative Jones on her reelection and invite her to visit Jefferson Health Center in Walsh County. Walsh County's residents receive high-quality care at Jefferson's Bradford location and our 15 other centers, where more than 750 staff provide high-quality care in pediatric care, school-based clinics, and nutrition programming. Representative Jones' support for Jefferson is a meaningful investment with powerful returns, clear healthcare savings, and structures to measure health improvements.

My team and I welcome the chance to talk with Representative Jones about some of the challenges facing our work, such as workforce pressures and the lack of housing options for healthcare providers.

Please let us know what dates work well for Representative Jones to visit; we value her support and leadership in making our patients and Walsh County healthy.

Follow-Up Phone Call or Email - Template

Good *[morning/afternoon]*, my name is *[name]* and I am a *[job title]* at *[health center]*, a community health center in *[city / state]*. I am a constituent of *[Senator/ Representative]**[name]*.

I am following up on my first *[phone call / email]* from *[date]* as I know this is a busy time for *[Senator/Representative]* *[name]*. Our centers provide *[service]*, *[service]*, and other high-quality services to more than *[number of patients]* in *[city/state]*; our *[number of employees]* staff are also a vital part of the economy.

We welcome the opportunity to receive *[Senator/Representative]* *[name]* at one of our *[number of locations]* health centers in the coming months for a visit. *[Optional: Mention any previous visits and outcomes from those visits.]*

Please let us know what dates would be most convenient; thank you to *[Senator/Representative]* *[name]* for *[his/her/their]* time and leadership.



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Follow-Up Phone Call or Email - Example

Good morning, my name is Suzanne Smith and I am the Vice President of Policy and Community Outreach at Jefferson Health Center in Branston, Virginia. I am a constituent of Representative Jones.

I am following up on my first phone call from November 11, as I know this is a busy time for Representative Jones. Our centers provide pediatric, behavioral health, and other high-quality services to more than 70,000 patients in Virginia, including 13,000 in Walsh County; our 750 staff are also a vital part of the economy.

We welcome the opportunity to receive Representative Jones at one of our 16 health centers in the coming months for a visit. When Representative Jones visited Jefferson's Bradford location in 2021, she saw the new aging population department under construction. This is now ready fully operational and sees 60 patients a week.

Please let us know what dates would be most convenient; thank you to Representative Jones for her time and leadership.